
RISK ASSESSMENT

Off Site Risk Assessment

Address: Judgemeadow Community College, Marydene Drive, Leicester LE5 GHP

Hazard Risk	Control Measures	Additional, Specific Measures
Natural and artificial hazards slips trips and falls	<ul style="list-style-type: none"> * Appropriate footwear and clothing advised prior to attendance * Guidance provided regarding the available facilities * Loose clothing, drinks bottles and other personal equipment to be placed in the designated area * Equipment safely stored in designated area * Surface checked for debris and potential hazards prior to the start of any session 	<ul style="list-style-type: none"> * A first aid qualified coach on site at all times * All accidents/near misses to be logged on sessional register * All accidents/near misses to be reported to health and safety officer
Animals Bite, scratch, sting, allergic reaction or serious injury by loose animal	<ul style="list-style-type: none"> * A strict policy of no feeding or stroking any animals * Constant supervision of participants * Regular scanning of surrounding areas * Medical information known on all participants present * Parents to notify and advised of protocol should their child require the use of any epinephrine auto injector or medication 	<ul style="list-style-type: none"> * Coach to be a qualified first aider * Any accidents/near misses to be reported on sessional register * First aid to be applied by participant under coach guidance or by a parent or carer, unless extreme circumstances or emergency
Emergency evacuation	<ul style="list-style-type: none"> * Induction on evacuation provided to all new to venue members 	<ul style="list-style-type: none"> * Emergency evacuation protocol obtained from the venue should they have one
Getting lost/ Inappropriate interaction	<ul style="list-style-type: none"> * On-going assessment and head count carried out * Parent or carer to escort participant to the toilet or wash room if available * Session set up within close proximity to the toilets and changing area where possible * To carry out training in a location that is easy to access and within close to transportation * Parents advised to maintain visibility of their child where possible 	<ul style="list-style-type: none"> * Appropriate communication tools and tactics promoted prior to the session * Advised to use toilet and washing facilities at home prior to attending session * Parent responsible for their own child's conduct and attendance pre, during and post participation * Participants to report any issues or concerns regarding members of the public immediately to coach or parent
Loss of goods	<ul style="list-style-type: none"> * Participants advised to bring only what they need for the session * No phones, loose change or excessive clothing unless essential 	<ul style="list-style-type: none"> * Limited accessories brought to the session by participant advised * Any personal bottles to be easily identified with name or initials on them
Facilities incompetency	<ul style="list-style-type: none"> * Equipment and working areas check for defects, loose bolts, broken or sharp pieces prior to any session 	<ul style="list-style-type: none"> * A designated person responsible for maintenance
Spread of Infection/ germs	<ul style="list-style-type: none"> * Hand wash and sanitizer onsite * Participants advised to attend with their own sanitiser for sole use * Intermittent and regular cleaning of all training equipment 	<ul style="list-style-type: none"> * Protocol for cleaning equipment between and during sessions
Vehicles Collision, dangerous driving, road closed	<ul style="list-style-type: none"> * Parents to provide personal guidance for offsite safety * Parents to make clear how and where to access transport safely following the session 	<ul style="list-style-type: none"> * Instruction for safe crossing * Coach to assist the direction of children to transport following session
Adverse weather Sun, wind, rain, thunder, lightning	<ul style="list-style-type: none"> * Coaches to manage and limit exposure to extreme weather conditions * Coaches to monitor weather, forecast and any weather updates and to notify parents and guardians of any changes as soon as possible 	<ul style="list-style-type: none"> * Suitable weather protection brought and worn for wet, hot and cold weather (e.g. sunscreen, hats, waterproofs, gloves)
Staff incompetency	<ul style="list-style-type: none"> * Coaches to be DBS checked prior to employment * All other staff to hold the relevant qualification, including First Aid and qualification specific to the tasks being carried out 	<ul style="list-style-type: none"> * May need to move training space mid-session should they become overcrowded with members of the public * Possibility of cutting session short should areas become dangerously overcrowded with members of the public

Health and Safety Officer	Assessor Signature	Date
Michelle Devlin	M. Devlin	01.04.22